

# **Special Notices**

Disadvantaged Business Enterprises

IDOT Proposals Authorization to Bid Requests

New Payroll Requirement

Small Business Set-Asides

Subcontractor's Registration

## **Subcontractor Registration**

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, <http://www.dot.il.gov/>. At the home page click on "Doing Business". The subcontractor registration form is listed under Contractor Services. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: [COPPMDD@dot.il.gov](mailto:COPPMDD@dot.il.gov)

# Special Notice Regarding IDOT Proposals, Authorization To Bid & Requests For Plans & Proposals

## ABOUT IDOT PROPOSALS

All Proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a proposal signature sheet and a Proposal Bid Bond required for Prime Contractors submit a bid after written AUTHORIZATION TO BID has been issued by IDOT. A Proposal Bid Bond and Authorization To Bid are not required on items designated as Small Business Set-Aside.

## ABOUT AUTHORIZATION TO BID (Not required for Small Business Set-Asides)

**WHO CAN BID?** Bids will be accepted from only those companies that **request and receive** written **Authorization to Bid** from IDOT. To request authorization, a potential bidder must complete and submit Part B of the Request for Authorization to Bid/or Not For Bid Status for (BDE 124INT).

**WHAT CONSTITUTES AUTHORIZATION TO BID?** When a prospective prime bidder submits a "Request for Proposal Forms and Plans" he/she must indicate at that time which items are being requested for bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issue a **Proposal Denial and/or Authorization Form** that indicates which items have been approved for Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

**FIRMS UNSURE AS TO AUTHORIZATION STATUS?** Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217/785-7927.

## ABOUT REQUESTS FOR PLANS & PROPOSALS

The request form used for ordering plans and proposals, form BDE 124INT (Revised 6/2005), has been designed to provide better communication between requesters and IDOT personnel who are responsible for processing plan and proposal orders. If requesters follow the instructions printed on the reverse side of the form, it will help save time, eliminate errors and expedite the processing of requests.

Requests for plans and proposals will not be honored unless submitted on the proper form, a copy of which is included in this issue of the Transportation Bulletin.

### NOTICE

NO AUTHORIZATION TO BID WILL BE ISSUED UNTIL A COMPLETED PART B OF FORM BDE 124INT AND THE ORIGINAL AFFIDAVIT OF AVAILABILITY HAS BEEN FILED WITH THE CENTRAL BUREAU OF CONSTRUCTION. FOR SMALL BUSINESS SET-ASIDES, THE AFFIDAVIT OF AVAILABILITY IS NOT REQUIRED.

# **SPECIAL NOTICE**

## **NEW PAYROLL REQUIREMENT**

Public Act 094-0515 amended the Prevailing Wage Act by changing Section 5.

Contractors and subcontractors participating on public works are required to submit certified payrolls for all projects. Certified payrolls have long been required on Federal-aid projects; they are now required on state funded projects as well.

The information required by this Public Act is similar to what is required on Federal projects; however, there are some differences. Some of the additional information required is the starting and ending times of work each day, telephone number of the employee if available and that the contractor or subcontractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.

The Department is revising its specifications and the current forms for certified payrolls so that the forms will be the same for both Federal and state funded projects.

Firms are strongly encouraged to review Public Act 094-0515 to ensure compliance.

This requirement is in effect for the Special Letting of August 26, 2005 and all subsequent Lettings.

If you have any questions, please contact Jim Duncan at 217-782-7806.

# **SPECIAL NOTICE**

## **SMALL BUSINESS SET-ASIDES**

Several items on this Letting are designated as small business set-asides. In accordance with Section 45-45 of the Illinois Procurement Code and the rules of the Department, only bids from qualified small businesses will be considered for award. No construction business is a small business if its annual sales and receipts exceed \$10,000,000.

To encourage maximum competition, these small business set-asides are open bidding items. In accordance with the rules of the Department, prequalification is waived for these items. All bidders, including those correctly prequalified by the Department, are required to submit with the bids a Qualification and Equipment Inventory Certification Form. The form is included with the proposal and bidding documents.

Please see the list of items elsewhere in the Bulletin. There will Small Business Set-asides on future Lettings as well.

Authorization to bid is not required; however, firms wishing to be listed on the For Bid list should so indicate by sending a Request For Authorization To Bid/or Not For Bid Status (form BDE 124INT).

If you have any questions please contact Jim Duncan at 217-782-7806.

**SPECIAL NOTICE REGARDING DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION**

September 23, 2005 LETTING

1. The proposals for the following items contain the Special Provision "Disadvantaged Business Enterprise Participation". **It is the responsibility of each bidder to determine the results of the letting and for the "as read" low bidder to submit a DBE Utilization Plan (Plan), Form SBE 2026, to the Department within 7 working days after the date of the bid opening** as required by the Special Provision. Forms for the submittal of the Plan are available in each district's Bureau of Construction office or by calling the Department's Bureau of Small Business Enterprises at (217) 782-5490. Plans are to be submitted to the Illinois Department of Transportation, Bureau of Small Business Enterprises, Harry R. Hanley Building, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764. **Failure to submit a plan within 7 working days may be cause for rejection of the bid as not responsive and may subject the bidder to a penalty.**

The Bureau of Small Business Enterprises maintains a Disadvantaged Business Enterprise Directory (Directory) of certified Disadvantaged Business Enterprises (DBEs) for the purpose of providing a reference source to assist bidders in meeting the requirements of the Special Provision. **Only those firms certified as of the letting date may be included in the Plan.** You can view and download the most current listing of DBE firms/work categories at <http://www.dot.il.gov>. Those who need a printed copy must contact the Bureau of Small Business Enterprises at (217) 782-5490.

Prime contractors may contact the individuals/consultants in #2 for information regarding available DBE firms. For assistance in meeting OJT and EEO goals, contractors may contact the consultants in #3. The complete listing of DBE, OJT and EEO consultants is available on IDOT's web site under Small Business Enterprises.

| ITEM - %       |
|----------------|----------------|----------------|----------------|----------------|
| 1. 20.00% DBE  | 2. 12.00% DBE  | 2. 20.00% DBE  | 3. 17.00% DBE  | 4. 20.00% DBE  |
| 6. 10.00% DBE  | 7. 22.00% DBE  | 8. 10.00% DBE  | 9. 14.00% DBE  | 10. 25.00% DBE |
| 11. 10.00% DBE | 12. 25.00% DBE | 13. 15.00% DBE | 14. 6.00% DBE  | 15. 4.00% DBE  |
| 16. 10.00% DBE | 17. 8.00% DBE  | 19. 10.00% DBE | 20. 4.00% DBE  | 21. 4.00% DBE  |
| 22. 5.00% DBE  | 25. 10.00% DBE | 26. 8.00% DBE  | 27. 10.00% DBE | 28. 8.00% DBE  |
| 30. 8.00% DBE  | 35. 3.00% DBE  | 36. 10.00% DBE | 39. 13.00% DBE | 42. 35.00% DBE |
| 43. 10.00% DBE | 45. 4.00% DBE  | 54. 5.00% DBE  | 55. 2.00% DBE  | 56. 10.00% DBE |
| 62. 10.00% DBE | 63. 14.00% DBE | 64. 9.00% DBE  | 65. 6.00% DBE  | 66. 25.00% DBE |
| 68. 10.00% DBE | 74. 30.00% DBE | 75. 20.00% DBE | 1A. 12.00% DBE |                |

2. Technical, management, financial and technology supportive services assistance is available to all DBE firms by contacting the following individuals:

Type of Assistance/District	Supportive Service Consultant	Contact Information
Business Development Group (formerly Management Assistance) District 2 (Rockford Area) District 4 (Peoria Area) District 6 (Springfield Area) District 8 (Collinsville/East St. Louis)	Burris and Lebed 1130 S. Wabash Avenue, Suite 501 Chicago, IL 60605	Chris Russo, Project Director Chris@BurrisLebed.com (312) 638-0018 Fax (312) 566-0041
Business Development Group (formerly Management Assistance) District 1 (Chicago Area)	Mexican American Chamber of Commerce (MACC) dba IL Hispanic Chamber of Commerce 111 West Washington, Suite 1660 Chicago, IL 60602	Roberto Escalante, Program Director Escalante@ihccbusiness.net (312) 425-9500 Fax (312) 425-9510
Business Development Group (formerly Management Assistance) District 1 (Chicago Area)	Ralph G. Moore 211 West Wacker Drive, Suite 1050 Chicago, IL 60606	Theo Joyner, Project Director theojoyner@rgma.com (312) 419-7260 Fax (312) 419-1918
Business Development Group (formerly Management Assistance) District 3 (Ottawa Area)	On Shore Technology Group, Inc. 505 N. Lake Shore Drive, Suite 6803 Chicago, IL 60611	Valarie King-Bailey, Project Manager vbailey@onshoretech.com (312) 321-6400 Fax (312) 670-9839
Business Development Group (formerly Management Assistance) District 5 (Paris Area) District 7 (Effingham Area) District 9 (Carbondale/Marion)	Wicks Construction Services, Inc. 5615 State Street East St. Louis, IL 62203	Victor R. Wicks, Project Manager wicksvcs@earthlink.net (618) 394-0260 Fax (618) 394-0577
Business Development Group (formerly Management Assistance) District 4 (Peoria Area) District 6 (Springfield Area)	African American Contractors Association 3901 S. State Street, Suite 103 Chicago, IL 60653	Omar Shareef, President omaraaca@hotmail.com (312) 915-5960 Fax (312) 567-9919

Type of Assistance/District	Supportive Service Consultant	Contact Information
Technical Group (formerly Technical Assistance) District 4 (Peoria Area) District 5 (Paris Area) District 7 (Effingham Area)	African American Contractors Association 3901 S. State Street, Suite 103 Chicago, IL 60653	Omar Shareef, President omaraaca@hotmail.com (312) 915-5960 Fax (312) 567-9919
Technical Group (formerly Technical Assistance) District 1 (Chicago Area) District 2 (Rockford Area) District 3 (Ottawa Area)	Harper Trenholm & Associates 6811 W. Higgins Avenue, Suite 2 Chicago, IL 60656	Harper Trenholm, Project Manager trenholmhta@earthlink.net (312) 243-0560 Fax (773) 775-4659
Technical Group (formerly Technical Assistance)  District 1 (Chicago Area)	Hispanic American Construction Industry Assoc. (HACIA) 901 W. Jackson Boulevard, Suite 205 Chicago, IL 60607	Manuel Perez, Project Manager mperez@haciaworks.org (312) 666-5910 Fax (312) 666-5692
Technical Group (formerly Technical Assistance) District 4 (Peoria Area) District 5 (Paris Area) District 6 (Springfield Area) District 7 (Effingham Area) District 8 (Collinsville/East St. Louis) District 9 (Carbondale/Marion)	Wicks Construction 5615 State Street East St. Louis, IL 62203	Victor R. Wicks, Project Manager wicksvcs@earthlink.net (618) 394-0260 Fax 618/394-0577
Technology Group  District 1 (Chicago Area)	Rebirth of Englewood Community Development Corporation 1912 West 63 <sup>rd</sup> Street Chicago, IL 60636	Vincent J. Barnes, Executive Director vbarnes@roecdc.net (773) 778-2371 Fax (773) 778-2410
Technology Group  District 1 (Chicago Area)	The Bronner Group 120 North LaSalle Street, Suite 1300 Chicago, IL 60602	Nilo Mulles, Project Manager nmulles@bronnergroupp.com (312) 759-5101 Fax (312) 759-5111
Technology Group District 5 (Paris Area) District 6 (Springfield Area) District 7 (Effingham Area) District 8 (Collinsville/East St. Louis) District 9 (Carbondale/Marion)	Sivart Consulting, Inc 327 Missouri Avenue East St. Louis, IL 62201	Norman W. Travis, Sr., Project Mgr. ntravissr@sbcglobal.net (618) 274-1019 Fax (618) 274-6717
Technology Group District 2 (Rockford Area) District 3 (Ottawa Area) District 4 (Peoria Area)	Advanced Concepts Chicago, Inc. 10 S. Riverside Plaza, Suite 1800 Chicago, IL 60606	Arnold Crater, President acrater@aci-hq.com (312) 474-6489 Fax (312) 939-2229
Targeted Assistance Program (TAP)  District 8 (Collinsville/East St. Louis)	Sivart Consulting, Inc 327 Missouri Avenue East St. Louis, IL 62201	Norman W. Travis, Sr., Proj. Manager ntravissr@sbcglobal.net (618) 274-1019 Fax (618) 274-6717
Targeted Assistance Program (TAP) District 4 (Peoria Area)	Peoria Black Chamber of Commerce LTD 331 Fulton Street, Suite 702 Peoria, IL 61602	Larry Ivory, Project Manager peoriabcc1@aol.com (309) 672-1365 Fax (309) 672-1379
Bonding and Financing  Statewide	Small Contractors Network, Inc. 1313 Sidley Boulevard, Suite 200 Dolton IL 60419	Donald Mcintosh, Project Manager Don.scn@att.net (708) 849-3100 Fax (708) 849-3100
Bonding and Financing  Statewide	E.C. Ortiz & Company, LLP 333 S. DesPlaines, Suite 2-N Chicago, IL 60661	Stella Santos, Project Manager sbsantos@ecortiz.com (312) 876-1900 Fax (312) 876-1911

3. Contractors may contact the following On-the-Job Training (OJT) and Equal Employment Opportunity (EEO) supportive services consultants for assistance in meeting OJT and EEO goals

Type of Assistance/District	Supportive Service Consultant	Contact Information
Employment Group (formerly EEO)  Statewide	Target Group 330 South Wells, Suite 400 Chicago, IL 60606	Kadi Sisay, Project Manager ksisay@targetgroupinc.com (312) 873-0232 Fax (312) 873-0299
Job Training Group (formerly OJT)  District 2 (Rockford area) District 3 (Ottawa area) District 4 (Peoria area) District 5 (Paris area) District 6 (Springfield area) District 7 (Effingham area) District 8 (Collinsville/East St. Louis) District 9 (Carbondale/Marion)	Illinois Laborers-Employers Cooperation and Education Trust 1 North Old State Capitol Plaza Suite 525 Springfield, IL 62701	Otis Pitts, Project Manager illecet@aol.com (217) 789-4306 Fax (217) 789-6999
Job Training (formerly OJT)  District 1 (Chicago area)	The Coalition for United Community Action – ORTC 2100 South Indiana Avenue, Suite 218 Chicago, IL 60616	Rena Livingston, Project Manager cwlcuca@aol.com 312/225-2085 Fax (312)225-6742
Job Training  District 1 (Chicago area)	United Services of Chicago, Inc. 330 East 37 <sup>th</sup> Street Chicago, IL 60653	Victoria Banks, Project Manager VictoriaBanks2003@yahoo.com 773/624-5000 Fax (773)624-4403
Job Training (formerly OJT)  District 1 (Chicago area)	Chicago Women in Trades 1657 West Adams Street Chicago, IL 60653	Jane Vellinga jvellinga@cwit2.org (312) 942-1444 Fax (312) 942-0802

## DBE Financial Institutions

It is the policy of the Department to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to use these institutions, and to encourage prime contractors on US DOT-assisted contracts to make use of these institutions. As of April 16, 2003, the list of Minority Depository Institutions in Illinois are as follows:

1. American Metro Bank----- Chicago, Illinois
2. Community Bank of Lawndale ----- Chicago, Illinois
3. Foster Bank ----- Chicago, Illinois
4. Highland Community Bank ----- Chicago, Illinois
5. Illinois-Service FS & LA ----- Chicago, Illinois
6. International Bank of Chicago ----- Chicago, Illinois
7. Mutual Bank ----- Harvey, Illinois
8. NAB Bank ----- Chicago, Illinois
9. National Republic Bank of Chicago ----- Chicago, Illinois
10. Pacific Global Bank----- Chicago, Illinois
11. Premier Bank ----- Wilmette, Illinois
12. Seaway National Bank of Chicago ----- Chicago, Illinois
13. Security Bank of DuPage ----- Naperville, Illinois
14. United Trust & Federal SB----- Bridgeview, Illinois
15. Universal FSB ----- Chicago, Illinois

## SMALL BUSINESS SET-ASIDES

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36	40	41	42	43	51	57
62	69	70				

The following items on this letting are designated to encourage the participation of ***prequalified*** small businesses and or ***prequalified*** Disadvantaged Business Enterprises. These items have up to 3,000 tons of bituminous products; however, the ownership of a bituminous plant is not required in accordance with 44 Illinois Administrative Code 650.70. These designated projects are open for bidding by any pre-qualified contractor with a Miscellaneous Bituminous Paving work rating, a Bituminous Aggregate Mixtures work rating or a Bituminous Plant Mix work rating. All other prequalification requirements are unchanged.

There are no items designated on this Letting.
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